

JORDAN DRIVING SCHOOL OF THE CAROLINAS

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Students participating in Driver Education programs through Jordan Driving School of the Carolinas, Inc. must adhere to the Code of Student Conduct identified in the "Student/Parent Handbook" for Chapel Hill / Carrboro City Schools. Private school students are to adhere to the rules and regulations as required by your host school.

In addition to the Code of Student Conduct, the following requirements must be met by each student:

1. Students **MUST** make up time and all work resulting in absence during make-up dates as determined by instructor and site coordinator.
2. Students who miss more than one (1) session of a three (3) hour a day class or two (2) sessions of a two (2) hour a day class will be dropped from the roll.
3. The classroom phase must be successfully completed with a final grade of seventy (70) or above.
4. Cheating is grounds for dismissal from the Driver Education Program.
5. Disrespect to instructors and fellow students and continued disruption of classroom (talking, noises, etc.) are grounds for dismissal.
6. Students must arrange transportation to and from class. Students must be picked up within fifteen (15) minutes after the scheduled ending time or Driver Education.
7. Students will be charged for lost and damaged textbooks. Students will not be scheduled for behind-the-wheel instruction until damaged fees are paid.
8. Students are allowed only in designated areas of the school facility. Anyone caught in off-limit areas will be dropped from the program.
9. **NO CELL PHONES OR ELECTRONIC DEVICES** such as **HAND-HELDS, IPODS, MP3 PLAYERS, OR CAMERAS ARE PERMITTED** in class. **ALL** afore-mentioned devices must be **POWERED OFF COMPLETELY**. Any student violating this rule (by text-messaging, etc.,) will be dismissed **IMMEDIATELY** from that day's class, thus, falling short of state-required hours. A second violation will result in **PERMANENT DISMISSAL** from the Driver Education Course.
10. Students who fail or who are dismissed from class due to behavior or attendance issues must contract with a private driver education school and pay to retake the program.
11. **NO STUDENT** will be scheduled for behind-the-wheel instruction unless all thirty (30) hours of classroom instruction has been completed as required by law.
12. JDS of the Carolinas strives to complete the driving phase for students within a reasonable amount of time (within 6 weeks of the last day of classroom instruction). Each student will receive a phone call from the instructor to schedule behind-the-wheel hours.

Chapel Hill / Carrboro City Schools will provide Driver Education free of charge only once per student unless there are extenuating circumstances.

Please return form to your classroom instructor.

Student's Signature _____ **Date** _____

NOTE: PLEASE DO NOT CALL OUR ADMINISTRATIVE OFFICES UNLESS IT IS PAST 6 WEEKS since the last day of classroom. As an exception, if your phone number has changed, please call our office so that we may promptly notify the instructor.

Parent's Signature _____ **Date** _____